**APPLICATION FORM**

|  |  |
| --- | --- |
| **First Name** |  |
| **Last Name** |  |
| **Address** |  |
| **Post Code** |  |
| **Telephone** |  |
| **Email** |  |

**Which post are you applying for?**

|  |
| --- |
|  |

**Where did you see this post advertised?**

|  |
| --- |
|  |

1. **Please give brief details of your education and any relevant training or professional courses you have taken and any qualifications gained (add rows as necessary).**

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates** | **Name/address of institution/provider** | **Details of course(s) attended** | **Qualification gained (if any)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Please give brief details of previous employment – please indicate whether it was voluntary/unpaid work (add rows as necessary).**

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates** | **Name/address of employer** | **Job title and main duties** | **Salary and reason for leaving** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Please indicate your fluency (native/good/average/poor) in English, Dutch/French and Spanish and any other languages you have.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **LANGUAGE** | **UNDERSTAND** | **SPEAK** | **READ** | **WRITE** |
| English |  |  |  |  |
| Spanish |  |  |  |  |
| French |  |  |  |  |
| Other (specify) |  |  |  |  |

1. **Personal Statement (REQUIRED):** please use this section to demonstrate your knowledge, skills and experience as outlined in the person specification. Please draw on practical examples as evidence. It would be useful to underline each item e.g. experience managing staff and volunteers and then give your response. Continue on a separate sheet if necessary.

|  |
| --- |
|  |

1. **Are you entitled to work in the EU?\***  Yes  No

\* please note that PBI is unable to sponsor work visas and therefor unfortunately cannot consider candidates who do not already have the right to work in the EU.

1. **Please provide two professional referees.** The first should be your current or most recent employer. The other should be someone who knows your professional work well enough to be able to comment meaningfully on your ability to carry out this job (e.g. another employer or from voluntary work). They must not be a family relation.

|  |  |
| --- | --- |
| **Name** | **Name** |
| **Job Title** | **Job Title** |
| **Relationship** | **Relationship** |
| **Address** | **Address** |
| **Telephone** | **Telephone** |
| **Email** | **Email** |

**8. Declaration and signature**

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

**Signed: Date:**

(If sending by email you may type your name.)

**PLEASE RETURN COMPLETED APPLICATION FORM TO:** [recruitment@peacebrigades.org](mailto:recruitment@peacebrigades.org) by COB **on 21 June, 2020**. Please put "Application – Fundraising and Grants Manager" in the subject of the e-mail**.**