



PEACE BRIGADES INTERNATIONAL

ACCOUNTS FOR THE YEAR ENDED

31st DECEMBER 2022

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LEGAL AND GOVERNANCE INFORMATION

| | | |
|------------------|---------------------|---|
| Directors | Anil Pant | Appointed December 2020 |
| | Astrid Vermeer | Appointed March 2021, resigned April 2022 |
| | Fathi Zabaar | President, appointed November 2016 |
| | Lien Pham | Appointed March 2021 |
| | Marc Bontemps | Treasurer, appointed January 2019 |
| | Oscar Gómez Córdoba | Appointed December 2020 |
| | Preetam Sengupta | Appointed December 2020, discharged from Board June 2022 |
| | Shane Guthrie | Secretary, appointed November 2014 |
| | Sonia Di Mezza | Vice-President, appointed October 2013, finished term June 2022 |
| | Mary Kiai | Appointed in June 2022 |
| | Lubna Quadri | Appointed in June 2022 |
| | Chris Abbott | Appointed in June 2022 |

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Village Partenaire, Rue Fernand Bernier 15, 1060 Brussels, BELGIUM
Carrer Rompuda 13, 17857 Sant Joan Les Fonts, SPAIN

Date of incorporation 6 July 1982

Registration in the US Charitable corporation, 501(c)(3) of the Internal Revenue Code, registered under number 91-1179750

Registration in Belgium Overseas not-for-profit organisation, Part 3 of the Companies and Associations Code, registered under number 0884.150.149

Registration in Spain Overseas not-for-profit organisation, registered under number N4004351E

Bank in Belgium Triodos, Rue Haute 139/3, 1000 Brussels

Bank in the US Eagle Bank, 700 K St NW Suite 60, Washington, DC 20001

Auditors LS Audit, Registered Auditors, Kortemansstraat 2a, 1731 Zellik, Belgium

REPORT OF THE INTERNATIONAL COUNCIL

The board of directors of Peace Brigades International (PBI), called the International Council (IC), submits its annual report and audited accounts for the year ended 31st December 2022.

INTRODUCTION

PBI is an international, non-profit organisation, incorporated under the laws of the State of Washington, USA, on 6 July 1982, which has been granted tax-exempt status under section 501(c)(3) of the US Internal Revenue Code under tax registration number 91-1179750.

PBI is also registered as an overseas non-profit organisation (registered number: 0884.150.149) in Belgium and as an overseas non-profit organisation (registered number: N4004351E) in Spain.

PBI's International Secretariat (ISEC), field projects in Colombia, Costa Rica/Nicaragua, Guatemala, Honduras, Indonesia, and Mexico, and carries out exploration work to develop new projects all fall within the jurisdiction of the non-profit corporation registered in the State of Washington. The Kenya Project is registered as a separate non-profit organisation in Kenya and operates under a Memorandum of Understanding with PBI. A similar situation occurs with the Nepal Project, whose legal status is assured by PBI Germany. The overall governance system of PBI also includes these entities.

In addition, there are 12 PBI country groups operating in various countries around the world to undertake fundraising and advocacy activities, and to recruit field volunteers. While recognition by PBI and use of PBI's name depend on each country group's adherence to PBI's principles, mandate and by-laws, these groups are independent bodies that determine their own structure and are legally responsible for their own actions. Accordingly, this report does not include the accounts of these groups, nor the field work in Nepal or Kenya. This said, the effectiveness of PBI's work relies on the integrated functioning of each of its constituent entities. Moreover, given the high degree of coordination and collaboration between multiple PBI entities to deliver specific projects and activities, it is neither practicable nor desirable to fully separate their work in this report. Thus, whilst this report will not go into detail about the work of country groups, some key activities carried out by these groups during 2022 in close cooperation with ISEC and field projects will be included.

MISSION STATEMENT

PBI works to open a space for peace in which conflicts can be addressed non-violently. PBI applies a strategy of international presence and concern that supports local initiatives and contributes to developing a culture of peace and justice. We act on request of local organisations and groups working for human rights, social change and development of civil society, which use non-violent means in regions where there is oppression and conflict.

The aim of PBI's international presence is to accompany both political and social processes through a joint strategy of deterring violence and promoting active non-violence. PBI's international teams of volunteers use methods such as protective accompaniment, peace education, independent observation and analysis of the conflict situation. In addition, PBI learns about, develops and models forms of non-violent intervention. PBI, where possible, initiates contacts with all the parties to a conflict in order to establish and inform of our presence. PBI supports this work through a broad international network of organisations and individuals. PBI's identity is built upon non-hierarchical structures and consensual processes.

Adopted at PBI General Assembly, Sweden, July 1998

MANAGEMENT

PBI's highest decision-making body is the General Assembly (GA), comprising representative volunteers and staff from each entity (either project or country group) across the global organisation, and a volunteer representative of the IC. The GA meets every three years and makes key strategic decisions. The last GA took place in October 2021.

Other key decision-making bodies of PBI are:

- The IC, composed of independent board members.¹ The IC is responsible for governance of ISEC and all entities operating in countries where we have field presence (Colombia, Costa Rica/Nicaragua, Guatemala, Honduras, Indonesia, Mexico, Kenya and Nepal) and oversight of the implementation of strategic plans and policies determined by the triennial GA;
- The International Operations Council (IOC), consisting of representatives of the different entities from across PBI and responsible for operational decisions.

ISEC is made up of the IC, the IOC, the International Office (IO), seven standing committees and a number of thematic and technical working groups. ISEC's responsibilities include governance, strategic direction, finances, human resources, emergency response and risk management, organisational development, fundraising, advocacy and communications.

Based in Brussels since 2018, the IO is staffed by seven full- and part-time workers who are responsible for organisational development and coordination, finances, communications and fundraising. The IO also counted with committed interns and volunteers supporting the daily work of the office.

INTERNATIONAL COMMITTEES AND WORKING GROUPS

PBI's governance and operations continued to be supported in 2022 by international committees and working groups spanning key, cross-cutting areas.

The IC is supported in fulfilling other governance responsibilities by the following committees: the Human Resources Committee (HRC), the Finance and Audit Committee (FAC), the Legal Committee (LC), the Strategy Development Committee (SDC) and the Risk Management Committee (RMC) and the Disputes Resolution Committee (DRC).

The IOC oversees and supports the work of the following thematic and technical working groups, which are responsible for coordinating the development and implementation of global strategies in their respective areas: the Advocacy Working Group (AWG), the Communications Working Group (CWG), the Finance Working Group (FWG), the Fundraising Working Group (FRWG), the Security and Protection Working Group (SWG), the Human Resources Working Group (HRWG), the Volunteer Support Working Group (VSWG) and the IT Security Working Group (ITWG).

The Human Resources Committee (HRC) is responsible for policy development and oversight of all those employed or contracted by ISEC and field projects. Since 2008, work has been undertaken to ensure that personnel policies are in place for all relevant staff members and those contracted by ISEC and field projects to undertake specific pieces of work. In 2022, this Committee reviewed all the HR policies of the organization, in a successful effort to strengthen the systems and oversight on this crucial area of management. This committee supports the field Project Committees, who are the primary bodies responsible for human resources management and oversight on behalf of the IC.

All field projects have security policies and protocols in place, based on risk assessments undertaken in their respective operational contexts. Since 2009 PBI has an Emergency Response Committee (ERC), responsible mostly for emergency response and ensuring basic implementation of the security protocols. Since 2021, the Risk Management Committee

¹ All IC members are directors of the PBI non-profit corporation and specific roles (president, vice-president, treasurer and secretary) are assigned to members with appropriate expertise.

(RMC) has been developing tools and systems to deepen the work around risk management, including monitoring and managing organisational risk across the global organisation. The risk register is updated and reviewed quarterly by the RMC and annually by the IC.

Since October 2011, PBI has had an independent Finance and Audit Committee (FAC), comprising Board members and volunteer financial experts. There is also an international Finance Working Group (FWG) comprised of finance staff from field projects. A part-time Finance Manager has responsibility for financial management under the oversight of the Governance Coordinator, ensuring greater financial controls and accountability. Both groups were convened and supported by the International Governance Coordinator and the International Finance Manager.

REVIEW OF ACTIVITIES

The central focus of PBI's high-impact work on most of the current field projects continues to be its well-developed protective accompaniment programme. This programme has two complementary components:

- Teams of international volunteers in the field who physically accompany human rights defenders (HRDs)² and carry out local and national advocacy and networking; and
- A network of 12 country groups who complement this field presence by developing and managing a network of political supporters, members, donors, sympathetic organisations and media contacts that we can rely on for support and advocacy, coordinating HRD international tours and undertaking global advocacy activities in support of HRDs. Country groups are also responsible for recruiting PBI's field volunteers.

² “‘Human rights defender’ is a term used to describe people who, individually or with others, act to promote or protect human rights” (‘Who is a defender’, UN Office of the High Commissioner for Human Rights, available online at: <http://www.ohchr.org/EN/Issues/SRHRDefenders/Pages/Defender.aspx>). See this page for further information.

PBI's international support network sends a powerful message that perpetrators of human rights abuses will be held to account. The aim is for physical accompaniment and global political to pressure together for an open space for HRDs, civil society organisations and communities to carry out their invaluable work.

PBI would like to thank all its staff and volunteers who contribute their time to its many activities. It is impossible to quantify the value of the many hundreds of unpaid skilled hours that so many volunteers in the countries where we have presence, in country and affiliate groups and also on ISEC, contributed to further the work of PBI in 2022 - but we acknowledge their time and energy, which were critical to the effectiveness of the organisation's work.

KEY ACHIEVEMENTS IN 2022

PBI works at the request of HRDs and in response to their individual and collective protection and support needs.

In 2022 PBI accompanied 1,874 individuals, 53 organisations and 822 communities across the world. It provided 262 workshops in holistic security, peacebuilding, conflict resolution, psychosocial support and self-care, gender, solidarity-based action, intersectionality, amongst other topics to 2,084 people.

Through the defenders that we supported through our holistic accompaniment, including physical presence, capacity building, advocacy and communications activities and psychosocial support, our work throughout 2022 reached over 200,000 people across the world.

INTERNATIONAL ADVOCACY AND AWARENESS RAISING

The effectiveness of PBI's work in the field relies heavily upon objective reporting of the experiences of HRDs to a global and concerned audience, so international advocacy continued to be a key component of PBI's work in 2022.

Country groups and projects attended external meetings, ranging from advocacy meetings with the diplomatic corps or government authorities on a local, national or international level, to context analysis meetings with general civil society as well as the organisations and individuals we accompany. In these meetings PBI raised concerns about the lack of protection measures for defenders, the widespread impunity in cases of attacks against defenders as well as shown the impact of climate change on the struggle of defenders. PBI's entities also undertook communications activities, including articles, online newsletters, videos, press releases, and printed publications, as well as social media activity of each project and country group.

INTERNATIONAL COORDINATION AND DEVELOPMENT

In 2022, ISEC provided ongoing coordination and support to the global organisation; oversaw strategic planning and development; and ensured PBI met its external legal, financial and compliance requirements and coordinated global communications, fundraising and advocacy strategies.

REVIEW OF ACCOUNTS AND RESOURCES

During the year ended 31 December 2022, the activities of the organisation resulted in a net movement in funds of €(151,973) (2021: €(31,969)). This resulted in total funds (restricted and unrestricted) of €805,485 (2021: €957,457) being carried forward at 31 December 2022.

Of this total carried forward, €345,690 (2021: €345,690) is restricted for project development, governance and coordination and the balance of €611,767 (2021: €611,767) is held in the Common Fund (see reserves policy below).

It is important to note that in 2020 PBI changed auditors from UK to Belgian based. The resulting change from UK Generally Accepted Accounting Principles (GAAP) to Belgian GAAP in 2022 accounted for €131,897 of the net negative movement in funds for 2022. This was merely a classification difference and not related to cash flow of the organization.

The total income of the organisation in 2022 was €2,189,994 (2021: €2,073,267), an increase of 5.6% compared to the previous year. The funds to support the projects were raised in 7 countries by the Country groups, projects and ISEC, the detail of which is shown in note 10 to the accounts starting on page 16.

The total expenditure of the organisation in 2022 was €2,301,472 (2021: €2,039,781), an increase of 12.8% on 2021. The overall financial situation is continuously monitored to ensure the organisation operates at a level of activity appropriate to available funding. PBI's policy is to ensure a minimum of overall reserves between 20-25% of current expenditure. At the end of 2022, the reserves, not represented by fixed assets, were €805,485, which is 35% of the expenditure in the year.

The level of reserves does differ between the projects. However, the overall level is considered sufficient to manage cash flow issues and to deal with emergencies both practical and financial.

RESERVES POLICY

PBI's reserves are maintained at a level sufficient to meet the cash flow needs of the organisation, and to provide additionally an adequate cash fund for emergencies.

PBI's Finance Policy approved by the 2021 General Assembly provides that ISEC's budget includes the following categories of general and designated reserves:³

- General funds: This reserve is not designated for a specific purpose and may be used to cover any expenditure jointly approved by the IC and IOC;
- ISEC Cash Flow/Emergency reserve: This designated reserve is designed to enable ISEC to manage emergencies and/or cash flow crises. It is equivalent to at least three and no more than six months of ISEC's operational costs (25% to 50% of its annual budget). This amount is reviewed annually by the FAC as part of the ISEC and Global budget development and approval processes;
- Project/Country Group Cash Flow/Emergency reserve: This designated reserve is designed to mitigate the risks associated with Projects and Country Groups holding insufficient reserves to manage emergencies and/or cash flow crises. It is equivalent to at least three and no more than six months of the operational costs of the Projects that do not hold sufficient reserves (25% to 50% of their annual budget). This amount is reviewed annually by the FAC as part of the ISEC and Global budget development and approval processes;
- Country Group Development Fund: This designated reserve is designed to support Country Groups through loans and grants. Its amount is set to 17,500 EUR and the actual reserve amount at 31 December 2022 was 13,924 EUR.
- General Assembly reserve: This designated reserve is designed to cover the costs of organising the General Assembly. Its amount is set to 45,000 EUR. The reserve is released in General Assembly years and replenished by annual designations in the ISEC budget of 15,000 EUR over three years. The actual General Assembly reserve as at 31 December 2022 was 24,479 EUR

³ Funding can only be designated or undesignated by a joint decision of the IC and IOC.

Below is the breakdown of Designated Funds as at 31 December 2022

| Name of Designated Fund | Closing Balance Carried Forward to 2023 |
|--|--|
| General Assembly 2024 | 24,479 |
| Country Group Development Fund (CGDF) | 13,924 |
| PBI Reserves for emergency costs and cash flow | 306,304 |
| | |
| TOTAL | 344,706 |

GOVERNANCE

Organisation

The GA meets every three years to define the strategic direction of PBI. The IC is responsible for ensuring the implementation of the decisions made by the GA and for the governance of the global organisation. The detailed mandate and composition of both the GA and the IC are laid down in the by-laws of Peace Brigades International.

Statement of responsibilities

The IC is responsible for producing accounts in accordance with Belgian Generally Accepted Accounting Practice.

It is the IC's responsibility to prepare accounts for each financial year which give a true and fair view of the state of affairs of PBI and of its results for that year. In preparing those accounts, the IC is required to select suitable accounting policies and then apply them consistently; to make judgements and estimates that are reasonable and prudent; and to prepare the accounts on the going concern basis unless it is inappropriate to presume that the entity will continue in business.

The IC is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of PBI and is also responsible for safeguarding its assets and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Meeting Schedule

The IC and IOC met virtually during 2022 to review and plan the organisation's activities and had regular monthly conference calls to manage and monitor the organisation's work.

This report was approved by the International Council on February 12th 2024 and signed on its behalf by

Fathi Zabaar

International Council





Bedrijfsrevisoren
Réviseurs d'Entreprises
Registered Auditors
Betriebsrevisoren

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**AUDITOR'S REPORT FOR THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE
FINANCIAL YEAR STARTED ON THE 1st JANUARY 2022 AND ENDED ON THE 31st
DECEMBER 2022
FOR PEACE BRIGADES INTERNATIONAL (PBI)**

Objective and scope of the review

In accordance with our assignment defined below and confirmed by the Engagement letter of the 9th of January 2024, we report to you on the limited audit of the consolidated financial statements; consisting of the statement of financial activities, the balance sheet, the statement of cash flow and the related notes, for the financial year ended 31st of December 2022. The intended user is the International Council, as a body.

We have audited the consolidated financial statements of PEACE BRIGADES INTERNATIONAL (PBI) for the year ended 31st of December 2022, prepared in accordance with the accounting legislation applicable in Belgium, which show a balance sheet total of € 1.676.690 and funds carried forward for the financial year of € 805.484.

The International Council of PBI is responsible for the preparation of the consolidated financial statements that give a true and fair view in accordance with the accounting legislation applicable in Belgium, and for implementing the internal control that the International Council believes is necessary to draw up the consolidated financial statements that do not contain any significant anomalies.

In accordance with our Engagement Letter, our responsibility is to express an opinion on these consolidated financial statements based on our audit.

We conducted our audit in accordance with the standard relating to the contractual audit of SME's and small (international) not-for-profit associations and foundations and the shared legally reserved tasks in SME's and small (international) not-for-profit associations and foundations.

This standard requires that we plan and perform the audit to ensure that the consolidated financial statements are free from material misstatement. We have complied with all deontological requirements relevant to the contractual audit of the consolidated financial statements in Belgium, including those related to independence as provided for in the aforementioned standard.

Our audit includes activities as provided for in the standard with regard to the contractual audit of SMEs and small (international) non-profit organizations and foundations and the shared legally reserved tasks in SMEs and small (international) non-profit organizations and foundations in order to obtain audit information about the amounts and notes included in the consolidated financial statements.

The selected activities depend on the professional judgement of the auditor, including a limited assessment of the risks of a material misstatement of the consolidated financial statements. We have designed audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of PEACE BRIGADES INTERNATIONAL (PBI) internal control.



Registered Auditors

Other information

The trustees are responsible for the information. The other information comprises the information included in the annual report other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

In respect to our audit of the consolidated financial statements of PEACE BRIGADES INTERNATIONAL (PBI) we conducted a limited review of the different branches excluding the Colombia and Indonesia Project. Those branches were audited by other auditors. We did not received the auditors report for the Indonesia Project.

Opinion

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

In our opinion, in accordance with the provisions of the standard concerning the contractual audit of SMEs and small (international) non-profit organizations and foundations and the shared legally reserved tasks of SMEs and small (international) non-profit organizations and foundations, the attached consolidated financial statements give a true and fair view of the assets and financial situation of PEACE BRIGADES INTERNATIONAL (PBI) as at 31st December 2022, and of its results for the financial year then ended, in accordance with the accounting legislation applicable in Belgium.

Please note that for the financial statement of PBI ISEC a reserve has been made for one of the project statements. During the course of the audit of PBI ISEC the necessary underlying information could not be provided and confirmed to us in order to review the receivable of 21 k€ in the bookkeeping. Consequently, the financial statement provide incomplete information on this uncertainty.

The consolidated financial statements are prepared under the assumption of continuity. In the event that this assumption no longer applies, extra costs should be included in the consolidated financial statements.

This report is not suitable for other purposes and its distribution is limited to the intended use as provided in the Engagement letter

Zellik, February 13th, 2024

L&S Registered Auditors

represented by

Saskia Luteijn

Partner

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

| | Note | Project Funds 2022 EUR | International Secretariat 2022 EUR | Total 2022 EUR | Total 2021 EUR |
|--|------|---------------------------------|---|----------------------|----------------------|
| INCOMING RESOURCES | 10 | | | | |
| Government Income | | 1.579.594 | 57.270 | 1.636.864 | 1.629.554 |
| Foundation/Trust Income | | 186.936 | 12.242 | 199.388 | 255.786 |
| PBI Country Groups | | 59.640 | 97.719 | 157.359 | 150.120 |
| Other Income | | 193.766 | 2.616 | 196.382 | 37.807 |
| Total incoming resources | | 2.019.936 | 170.057 | 2.189.993 | 2.073.267 |
| RESOURCES EXPENDED | | | | | |
| Project costs | 2 | 1.975.775 | - | 1.975.775 | 1.700.022 |
| International Secretariat costs | 3 | - | 325.698 | 325.698 | 339.759 |
| Total resources expended | | 1.975.775 | 325.698 | 2.301.473 | 2.039.781 |
| Net incoming resources before transfers | 5 | 44.161 | (155.641) | (111.480) | 33.486 |
| Internal transfers | 8 | (133.747) | 133.747 | (0) | (0) |
| Net incoming resources after transfers | | (89.586) | (21.894) | (111.480) | 33.486 |
| Funds brought forward (2021) | 8 | 397.305 | 560.151 | 957.456 | 989.427 |
| Adjustments deferred income 2019 - UK GAAP | 1(a) | - | - | - | - |
| Costa Rica 2019 - UK GAAP | 1(a) | - | - | - | - |
| Exceptional Items – Use of funds to cover exceed of expenses | | (172.390) | - | (172.390) | - |
| Conversion differences from closing rate method (BE GAAP) 2021 | 1(a) | (27.450) | - | (27.450) | (12.469) |
| Foreign exchange translation gain/loss | | - | - | - | - |
| Reclassification of Provisions (Risks & Liabilities) BE GAAP | 1(a) | 159.347 | - | 159.342 | (52.986) |
| Net incoming resources after transfers | | (89.586) | (21.894) | (111.480) | 33.486 |

| | | | | |
|-------------------------------------|----------------|----------------|----------------|----------------|
| Funds carried forward (2022) | 267.228 | 538.257 | 805.484 | 957.456 |
|-------------------------------------|----------------|----------------|----------------|----------------|

COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

| | Note | Project Funds 2021 € | International Secretariat 2021 € | Total 2021 € |
|--|-------------|---|---|-----------------------------|
| Income from: | | | | |
| Donations and legacies | 10 | | | |
| Government income | | 1.525.076 | 104.478 | 1.629.554 |
| Foundation/Trust income | | 222.222 | 33.564 | 255.786 |
| PBI country groups | | 56.012 | 94.108 | 150.120 |
| Other | | 31.687 | 6.121 | 37.807 |
| Total income | | 1.834.996 | 238.272 | 2.073.267 |
| Expenditure on: | | | | |
| Raising funds | 2 | - | 13.877 | 13.877 |
| Programmes | | | | |
| Protective accompaniment (field projects and global advocacy) | | 1.700.022 | 325.882 | 2.025.904 |
| Total expenditure | | 1.700.022 | 339.759 | 2.039.781 |
| Foreign exchange translation gain/(loss) | | - | - | - |
| Net income/(expenditure) | 5 | 134.974 | (101.488) | 33.486 |
| Transfers between funds | 8 | (104.560) | 104.560 | - |
| Other recognized gains and/or losses | | | | |
| Conversion differences from closing rate method (BE GAAP) 2021 | | (12.469) | | (12.469) |
| Reclassification of Provisions (Risks & Liabilities) BE GAAP | | (52.986) | | (52.986) |
| Net movement in funds | | (35.041) | 3.072 | (31.969) |
| Reconciliation of funds: | | | | |
| Funds brought forward | | 432.346 | 557.080 | 989.426 |
| Funds carried forward | | 397.305 | 560.151 | 957.456 |

**BALANCE SHEET
FOR THE YEAR ENDED 31 DECEMBER 2022**

| | Note | 2022 EUR | 2021 EUR |
|---|------|----------------|----------------|
| | | - | - |
| CURRENT ASSETS | | | |
| Debtors | 6 | 495.478 | 621.554 |
| Cash at bank and in hand | | 1.181.212 | 1.337.287 |
| TOTAL ASSETS | | 1.676.690 | 1.958.841 |
| CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 7 | (675.766) | (649.698) |
| PROVISIONS (RISK AND LIABILITIES) | | (195.439) | (351.686) |
| NET ASSETS (EQUITY) | | (805.485) | (957.457) |
| TOTAL LIABILITIES & EQUITY | | (1,676.690) | (1,958.841) |
| NET CURRENT ASSETS (EQUITY) | | 805.485 | 957.457 |
| FUNDS | | | |
| Project funds | 8 | 267.228 | 397.305 |
| International Secretariat | | 538.257 | 560.151 |
| TOTAL FUNDS | | 805.485 | 957.457 |

These accounts were approved and authorised for issue by the International Council on February 12th 2024 and signed on its behalf by

Fathi Zabaar
International Council



**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2022**

| | Note | 2022 EUR | 2021 EUR |
|---|------|------------------|------------------|
| Net cash (used in)/generated by operating activities (reconciliation below) | | <u>547.295</u> | <u>228.088</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | <u>-</u> | <u>-</u> |
| Net cash used in investing activities | | <u>-</u> | <u>-</u> |
| Change in cash and cash equivalents in the reporting period | | 547.295 | 228.088 |
| Cash and cash equivalents at the beginning of the reporting period | | <u>1,916.490</u> | <u>1,688.401</u> |
| Cash and cash equivalents at the end of the reporting period | | <u>2.463.785</u> | <u>1.916.490</u> |
| Net income/(expenditure) for the reporting period (as per the statement of financial activities) | | (111.480) | 33.486 |
| Depreciation and profit/loss on disposals | | - | - |
| (Increase)/decrease in debtors | | 120.076 | (126.642) |
| Increase/(decrease) in creditors | | 26.067 | (254.588) |
| Increase/(decrease) in Provisions (Risks & Liabilities) | | 547.125 | 641.288 |
| Decrease due to change from UK GAAP to Belgian GAAP in 2020 | 1(a) | <u>(40.493)</u> | <u>(65.455)</u> |
| Net cash (used in)/generated by operating activities | | <u>547.295</u> | <u>228.088</u> |

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1 ACCOUNTING POLICIES

a) **Basis of preparation**

The 2022 accounts have been prepared in accordance with the historical cost convention and all applicable Belgian Generally Accepted Accounting Principles. The 2019 accounts have been prepared in accordance with the historical cost convention and all applicable United Kingdom Generally Accepted Accounting Principles and, where relevant, the Statement of Recommended Practice (SORP) (FRS 102), Accounting and Reporting by Charities. This change from UK to Belgian GAAP caused several adjustments to be made in 2022. These adjustments are noted and reflected in the Statement of Financial Activities and the Cash Flow Statement.

b) **PBI Country Groups**

There are 13 PBI Country Groups and 4 Associate Groups. While recognition by PBI and use of the PBI name depends on each Country Group's adherence to PBI principles PBI Country Groups are independent bodies that determine their own structure and are legally responsible for their own actions. These accounts do not include the accounts of PBI Country Groups.

c) **Fund accounting**

All of the entity's operations are either part of an individual project or are else part of the International Secretariat. Consequently, income and expenditure has been split across these headings. The International Council feels the fund categories used provide a fair position of the operations of the entity.

d) **Income**

Donations, including those from country groups, are included in the Statement of Financial Activities when they are received unless they are for a specific period in which case they are accounted for on a receivable basis.

Grants are included on a receivable basis. Consequently, debtors are included for grants that relate to the current year but have not been received by the year end. Where received grants are for a time period that covers all, or part of a period in future financial years, the relevant proportion is deferred and included in creditors.

No amounts are included in the accounts for services donated by volunteers.

In the year ended 31 December 2022 income has been split across headings appropriate to the entity's circumstances.

e) **Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under appropriate expenditure headings. Expenditure includes irrecoverable VAT where appropriate.

- f) **Operating Leases**
Rentals in respect of operating leases are charged to the Statement of Financial Activities over the period in which the cost is incurred.
- g) **Foreign Currencies**
Monetary assets and liabilities are re-translated at the year-end exchange rate with all differences being taken to the Statement of Financial Activities. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction except where the base currency of the project is not Euros. In these cases, the results are translated at an average exchange rate for the year with any translation exchange differences being taken to the Statement of Financial Activities.
- h) **Repatriation**
The estimated costs of repatriating staff and volunteers are charged to the Statement of Financial Activities on a straight-line basis.
- i) **Going concern**
There are no material uncertainties about the entity's ability to continue.

2 EXPENDITURE BY REGION

| | 2022 | 2021 |
|-------------------------------------|------------------|------------------|
| | € | € |
| Belgium (International Secretariat) | 325.698 | 339.759 |
| Colombia | 859.955 | 663.755 |
| Guatemala | 430.660 | 357.718 |
| Honduras | 324.715 | 312.837 |
| Indonesia | - | 61.701 |
| Mexico | 360.445 | 304.011 |
| | 2.301.472 | 2.039.781 |

3 INTERNATIONAL COUNCIL EXPENSES

Members of the International Council received no remuneration or benefits during the 12-month period to 31 December 2022 (2021: nil). Members were reimbursed travel expenses for attending meetings and costs enabling participation in International Council conference calls and e-mail discussions as follows:

| | 2022 | 2021 |
|--------------------------------|-------------|-------------|
| | € | € |
| International Council expenses | 726 | 328 |

| 4 STAFF COSTS | 2022 | 2021 |
|--------------------------------------|-------------------------|-----------------------|
| | € | € |
| Wages, salaries and associated costs | 1.067.403 | 930.211 |
| UK National Insurance | 5.636 | 1.875 |
| | <u>1.073.039</u> | <u>932.086</u> |
| Average number of employees | No. | No. |
| Projects | 54 | 54 |
| International Secretariat | 6 | 6 |
| | <u>60</u> | <u>59</u> |

There was no remuneration paid to key management personnel.

| 5 NET (EXPENDITURE)/INCOME | 2022 | 2021 |
|--|-----------------|-----------------|
| Is stated after charging/(crediting) | € | € |
| Depreciation | - | - |
| Losses/ (gains) on foreign exchange transactions | (11.944) | (23.993) |
| | <u>(11.944)</u> | <u>(23.993)</u> |

| 6 DEBTORS | 2022 | 2021 |
|-----------------------------|-----------------------|-----------------------|
| | € | € |
| Grants receivable (note 11) | 395.379 | 586.518 |
| Trade debtors | 78.498 | 11.866 |
| Prepayments | 21.001 | 23.171 |
| | <u>495.478</u> | <u>621.555</u> |

| 7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 2022 | 2021 |
|---|-----------------------|-----------------------|
| | € | € |
| Trade creditors and accruals | 151.279 | 160.158 |
| Deferred income – grants received in advance (note 12) | 524.486 | 489.540 |
| | <u>675.765</u> | <u>649.998</u> |
| Deferred income | | |
| At 1 January 2022 | 489.540 | 722.458 |
| Released in year | (489.540) | (722.458) |
| Deferred in year | 524.486 | 489.540 |
| | <u>524.486</u> | <u>489.540</u> |
| At 31 December 2022 | <u>524.486</u> | <u>489.540</u> |

| 8 PROJECT FUNDS | | | | | | |
|------------------------|----------------|------------------|--------------------|------------------|-----------------|-----------------|
| Project | | | | | | |
| 2022 year | At 1 | Income | Expenditure | Transfers | | At 31 |
| | January | € | € | € | | December |
| | 2022 | | | | Other | 2022 |
| | € | | | | € | € |
| Colombia | 123.46 | 915.710 | (859.955) | (53.255) | (40.493) | 85.466 |
| Guatemala | 137.53 | 453.139 | (430.66) | (30.857) | | 129.155 |
| Honduras | 33.99 | 340.244 | (324.72) | (20.890) | - | 28.628 |
| Indonesia | 30.763 | - | - | (6.240) | - | 24.523 |
| Mexico | 71.564 | 310.843 | (360.45) | (22.505) | - | (0.543) |
| | | | | | | |
| | 397.305 | 2.019.937 | -1.975.774 | (133.747) | (40.493) | 267.228 |
| | | | | | | |
| 2021 year | At 1 | Income | Expenditure | Transfers | | At 31 |
| | January | € | € | € | | December |
| | 2021 | | | | Other | 2021 |
| | € | | | | € | € |
| Colombia | 158.617 | 729.300 | (663.76) | (35.250) | (65.455) | 123.457 |
| Guatemala | 136.24 | 385.299 | (357.72) | (26.287) | | 137.533 |
| Honduras | 29.39 | 336.958 | (312.84) | (19.523) | - | 33.987 |
| Indonesia | 30.818 | 61.646 | (61.701) | - | - | 30.763 |
| Mexico | 77.282 | 321.793 | (304.01) | (23.500) | - | 71.564 |
| | | | | | | |
| | 432.346 | 1.834.996 | (1.700.022) | (104.560) | (65.455) | 397.304 |

The funds represent the balances within the specific field projects.

Transfers represent contributions from the individual projects for the International Secretariat costs.

Some of the amounts shown above may differ from the individually prepared project accounts due to adjustments to ensure consistent accounting policies for these accounts and adjusting events since the project accounts were prepared.

The 'foreign exchange (loss)/gain' represents a (loss)/gain on re-translation of the reserves at the closing EURO exchange rate.

Peace Brigades International, as parent organization and through its international structure International Secretariat (ISec), will provide funding support to PBI Mexico, to the extent that it will allow PBI Mexico to have a net equity position as of 31 December 2022 of nil (not negative). The support will come from the reduction of the current 41.000 € loan previously granted to PBI Mexico.

| 9 ANALYSIS OF NET ASSETS BY FUND | Net Current Assets€ | Total 2022 |
|---|--------------------------------|-----------------------|
| Project Funds | 267.228 | 267.228 |
| International Secretariat | 538.257 | 538.257 |
| | 805.485 | 805.485 |
| 2021 | | |
| Project Funds | 397.305 | 397.305 |
| International Secretariat | 560.151 | 560.151 |
| | 957.457 | 957.457 |

| 10 INCOME | | | | | | | | | | |
|--|----------------|--|----------------|----------------|----------------|-----------|----------------|---------------|------------------|------------------|
| | | | | | | | | | | |
| | | | Colombia | Guatemala | Honduras | Indonesia | Mexico | ISEC | TOTAL | Total |
| | | | EUR | EUR | EUR | EUR | EUR | EUR | 2022 | 2021 |
| Government Income (by country of origin) | COUNTRY | | | | | | | | EUR | EUR |
| Austrian Embassy | Austria | | | | | | | | - | 3,994 |
| Canadian Embassy | Canada | | | | 2,890 | | | | 2,890 | 2,304 |
| Czech Republic Embassy | Czech Republic | | | | | | | | - | - |
| EIDHR | EU | | 30,129 | 44,125 | 39,771 | | 17,000 | 23,707 | 154,732 | 188,619 |
| Finnish Embassy | Finland | | | | | | | | - | - |
| Mairie de Paris | France | | | | | | - | | - | - |
| GIZ | Germany | | | | | | | | - | - |
| CPS | Germany | | 85,854 | 61,291 | 92,592 | - | 72,458 | | 312,195 | 310,711 |
| IFA (Institut für Auslandsbeziehungen) | Germany | | | | | | - | | - | - |
| VN06 | Germany | | | | | | | | - | - |
| Zivik | Germany | | | | | | | | - | 21,088 |
| Irish Embassy in Kenya | Ireland | | | | | | | | - | - |
| Dutch Embassy | Netherlands | | | 87,510 | 53,586 | | | 33,563 | 174,659 | 160,592 |
| MAE Netherlands | Netherlands | | | | | | - | | - | - |
| Norwegian Embassy | Norway | | | 37,380 | | | | | 37,380 | - |
| Norwegian Foreign Ministry | Norway | | 166,389 | | | | | | 166,389 | 206,722 |
| Agencia Catalana de Cooperacion y desarrollo (ACCD) | Spain | | 82,573 | 63,592 | 60,560 | | 49,064 | | 255,790 | 237,473 |
| Agencia ESPAÑOLA de Cooperacion internacional e desarrollo (AECID) | Spain | | | | | | | | - | - |
| AEXCID | Spain | | 8,257 | | | | | | 8,257 | - |
| Agencia Vasca de Cooperación Internacional | Spain | | | 19,000 | 15,350 | | 10,500 | | 44,850 | 12,160 |
| Ayuntamiento de Alicante | Spain | | | - | | | | | - | 11,194 |
| Ayuntamiento de Barcelona | Spain | | 44,281 | | | | | | 44,281 | 44,400 |
| Ayuntamiento de Castellon | Spain | | | | | | | | - | - |
| Ayuntamiento Donostia | Spain | | 63,953 | | | | | | 63,953 | 43,439 |
| Ayuntamiento Pamplona | Spain | | 25,680 | | | | | | 25,680 | 22,778 |
| Ayuntamiento de Reinos | Spain | | | | | | | | - | - |
| Ayuntamiento Santander | Spain | | | | | | 36,081 | | 36,081 | 13,432 |
| Ayuntamiento de Torrelavega | Spain | | | | | | | | - | - |
| Ayuntamiento de Valencia | Spain | | | - | | | | | - | 11,568 |
| Ayuntamiento de Valladolid | Spain | | | | | | 4,321 | | 4,321 | 2,178 |
| Ayuntamiento de Vila Real | Spain | | | | | | | | - | - |
| Cooperación Cántabra | Spain | | | 602 | | | | | 602 | 30,130 |
| Diputación Barcelona | Spain | | | | - | | | | - | 14,209 |
| Diputación Cordoba | Spain | | | 9,300 | | | | | 9,300 | 15,409 |
| Diputación Pamplona | Spain | | | | | | | | - | - |
| Diputación Valladolid | Spain | | | | | | | | - | - |
| Fondo para la Cooperación y Ayuda al Desarrollo (FOCAD) | Spain | | | | | | | | - | - |
| Generalitat Valenciana - Periferias | Spain | | | 42,889 | | | | | 42,889 | 32,000 |
| Mugarik Gabe/Navarra Government | Spain | | 113,581 | | | | | | 113,581 | 94,698 |
| Canton Basel-Stadt | Switzerland | | | | | | | | - | - |
| Commune de Bernex/GE | Switzerland | | | | | | | | - | - |
| Délégation Genève Ville Solidaire (DGVS) | Switzerland | | | | | | | | - | - |
| FEDEVACO, Canton Vaud | Switzerland | | | 26,407 | | | 74,327 | | 100,734 | 125,317 |
| Fribourg Solidaire, Canton Fribourg | Switzerland | | | | | | | | - | - |
| Lottery Canton St. Gallen | Switzerland | | | | | | | | - | - |
| Service de la Solidarité du Canton de Genève SSI | Switzerland | | | | 38,300 | | | | 38,300 | 25,139 |
| TOTAL GOVERNMENT INCOME | | | 620,697 | 392,096 | 303,049 | - | 263,752 | 57,270 | 1,636,865 | 1,629,554 |

10 INCOME (continued)

| | | | | | | | | | | |
|---|-------------|----------------|----------------|----------------|----------|----------------|----------------|------------------|------------------|--------|
| Foundation/Trust Income (by country of origin) | | | | | | | | | | |
| Basilian Fathers | Canada | | | | | | | | - | 2,259 |
| UNIFOR | Canada | 6,676 | 3,040 | | | | | | 9,716 | 10,047 |
| Barra de Abogados de Paris | France | | - | | | | | | - | 3,770 |
| Non-Violence XXI | France | | | | 3,500 | | 3,500 | | 7,000 | 3,084 |
| Bread for the World | Germany | 5,919 | 3,645 | 8,203 | | | 5,009 | | 22,776 | 16,500 |
| Misereor | Germany | | 15,000 | 18,900 | | | 16,900 | | 50,800 | 59,672 |
| Trocaire | Ireland | | 36,999 | | | | | | 36,999 | 28,529 |
| Fundación LUSH Italia | Italy | | | | - | | | | - | 8,950 |
| Peace Nexus | Switzerland | | | | | | | - | - | 7,188 |
| Smartpeace Foundation | Switzerland | | - | | | | | | - | 9,520 |
| Embajada Suiza | Switzerland | | | | | | 5,829 | | 5,829 | - |
| Christian Aid | UK | 51,969 | | | | | | | 51,969 | 78,797 |
| Fairshare Foundation | USA | | | | | | | 12,452 | 12,452 | 26,376 |
| Sreeds Fund | USA | | | | | | 1,847 | | 1,847 | 1,093 |
| TOTAL FOUNDATION/TRUST INCOME | | 64,564 | 58,684 | 30,603 | - | 33,085 | 12,452 | 199,389 | 255,786 | |
| PBI Country Groups | | | | | | | | | | |
| PBI Belgium | | 1,730 | 1,500 | | | | | 300 | 3,530 | 4,646 |
| PBI Germany | | | | | | | | 12,500 | 12,500 | 23,500 |
| PBI Norway | | | | | | | | 2,806 | 2,806 | 2,973 |
| PBI Spanish State | | | | | | | | 11,526 | 11,526 | 9,552 |
| PBI Switzerland | | 46,978 | | | | | 5,031 | 10,818 | 62,827 | 61,436 |
| PBI UK | | | | | | | | 40,624 | 40,624 | 26,273 |
| PBI USA | | | | | | | | 5,078 | 5,078 | 2,973 |
| TOTAL PBI COUNTRY GROUPS | | 48,709 | 1,900 | 3,500 | - | 5,531 | 97,719 | 157,358 | 150,120 | |
| Other Income | | | | | | | | | | |
| Individual donations | | 6,125 | 200 | 3,064 | | | | 2,581 | 11,970 | 9,202 |
| Gift in Kind | | | | | | | | | - | - |
| Training income | | | 200 | | | | | | 200 | 2,394 |
| Other income | | 165,059 | | 28 | | 7,089 | 35 | | 172,210 | 2,176 |
| Bank interest | | | 58 | | | | | | 58 | 42 |
| Exchange variations | | 10,557 | | | | 1,386 | | | 11,944 | 23,993 |
| TOTAL OTHER INCOME | | 181,741 | 458 | 3,092 | - | 8,475 | 2,616 | 196,382 | 37,807 | |
| TOTAL INCOME | | 915,711 | 453,139 | 340,244 | - | 310,843 | 170,058 | 2,189,994 | 2,073,267 | |

For many of the grants listed above the money has been raised by the Country Group. The ultimate grant-maker is listed above even though they may have made their grant to the Country Group who have, in turn, flowed money to Peace Brigades International.

Key to abbreviations used above and in notes 11 and 12

ISEC International Secretariat

11 GRANTS RECEIVABLE

| GRANTS RECEIVABLE | 2022 Results Detail | | | | | | |
|--|---------------------|---------------|---------------|-----------|--------------|----------------|----------------|
| | Colombia | Guatemala | Honduras | Indonesia | Mexico | ISEC | TOTAL |
| Agencia Catalana de Cooperacion y desarrollo | | 6,152 | 7,315 | | | - | 13,468 |
| Agencia Vasca de Cooperación Internacional | | 6,300 | 6,300 | | | 16,939 | 29,539 |
| AEXCID | 7,344 | | | | | | 7,344 |
| Ayuntamiento Valladolid | | | | | 2,143 | | 2,143 |
| Ayuntamiento de Vila Real | | 1,327 | | | | | 1,327 |
| Bread for the World | | 4,145 | | | | | 4,145 |
| CPS | | 1,000 | 2,375 | | | | 3,376 |
| Dutch Embassy | | 35,805 | | | | 82,915 | 118,720 |
| EIDHR | | | 13,595 | | | 10,519 | 24,114 |
| Miserior | | 5,000 | - | | | | 5,000 |
| PBI Kenya Project | | | | | | 12,835 | 12,835 |
| PBI Indonesia Project | | | | | | 21,900 | 21,900 |
| Diputacion Barcelona | | 9,474 | 9,474 | | | | 18,948 |
| PBI Country Groups | 80,549 | | - | | | 51,453 | 132,003 |
| Other income | | | | | | 1,118 | 1,118 |
| Total | 87,893 | 69,203 | 39,059 | - | 2,143 | 197,680 | 395,979 |

| GRANTS RECEIVABLE | 2021 Results Detail | | | | | | |
|--|---------------------|---------------|---------------|-----------|--------------|----------------|----------------|
| | Colombia | Guatemala | Honduras | Indonesia | Mexico | ISEC | TOTAL |
| Agencia Catalana de Cooperacion y desarrollo | | | 2,000 | | | - | 2,000 |
| Agencia Vasca de Cooperación Internacional | | | 5,650 | | | | 5,650 |
| Ayuntamiento Valladolid | | | | | 2,178 | | 2,178 |
| Ayuntamiento de Vila Real | | 1,327 | | | | | 1,327 |
| Bread for the World | | 500 | | | | | 500 |
| CPS | | 5,900 | 10,084 | | 7,668 | | 23,652 |
| Dutch Embassy | | | | | | 235,722 | 235,722 |
| EIDHR | | | | | | 177,178 | 177,178 |
| Generalitat Valenciana - Periferias | | 11,964 | | | | | 11,964 |
| Miserior | | 1,199 | 1,700 | | | | 2,899 |
| ZIVIK | | | | | | 3,878 | 3,878 |
| PBI Kenya Project | | | | | | 29,111 | 29,111 |
| PBI Indonesia Project | | | | | | (46,205) | (46,205) |
| Diputacion Barcelona | | 9,474 | 9,474 | | | | 18,948 |
| PBI Country Groups | 58,235 | | 2,759 | | | 56,721 | 117,715 |
| Total | 58,235 | 30,364 | 31,668 | - | 9,846 | 456,405 | 586,518 |

12 DEFERRED INCOME

| DEFERRED INCOME | 2022 Results Detail | | | | | | | TOTAL |
|--|---------------------|----------------|---------------|-----------|--------|---------------|----------------|-------|
| | Colombia | Guatemala | Honduras | Indonesia | Mexico | ISEC | | |
| | EUR | EUR | EUR | EUR | EUR | EUR | | |
| Ayuntamiento de Barcelona | 44,090 | | | | | | 44,090 | |
| ACCD | 58,880 | 65,313 | | | | | 124,193 | |
| Agencia Catalana de Cooperación Internacional | | | 63,993 | | | | 63,993 | |
| Diputación Cordoba | | 18,598 | | | | | 18,598 | |
| Dutch Embassy | | | | | | 15,309 | 15,309 | |
| Embajada Países Bajos | | | 2,001 | | | | 2,001 | |
| Gobierno de Navarra | 169,454 | | | | | | 169,454 | |
| Misereor | | | 10,724 | | | | 10,724 | |
| Norwegian Embassy | | 61,221 | | | | | 61,221 | |
| PBI Canada | 2,905 | | | | | | 2,905 | |
| Service de la Solidarité du Canton de Genève SSI | | | 12000 | | | | 12,000 | |
| Total | 275,329 | 145,131 | 88,717 | - | - | 15,309 | 524,486 | |

| DEFERRED INCOME | 2021 Results Detail | | | | | | |
|---|---------------------|---------------|---------------|-----------|---------------|----------------|----------------|
| | Colombia | Guatemala | Honduras | Indonesia | Mexico | ISEC | TOTAL |
| | EUR | EUR | EUR | EUR | EUR | EUR | EUR |
| Ayuntamiento de Donostia | 20,277 | | | | | | 20,277 |
| ACCD | | 8,375 | | | | | 8,375 |
| Agencia Vasca de Cooperación Internacional | | | | | 10,500 | | 10,500 |
| Agencia Catalana de Cooperación Internacional | | | 6,195 | | | | 6,195 |
| Cooperación Cántabra | | 602 | | | | | 602 |
| Diputación Cordoba | | 11,643 | | | | | 11,643 |
| Dutch Embassy | | 14,633 | | | | 236,704 | 251,337 |
| EIDHR | | 12,668 | 6,186 | | | 132,647 | 151,501 |
| Embajada Países Bajos | | | 2,427 | | | | 2,427 |
| Gobierno vasco | | 12,700 | | | | | 12,700 |
| PBI Spain | 13,983 | | | | | | 13,983 |
| Total | 34,260 | 60,622 | 14,808 | - | 10,500 | 369,351 | 489,540 |

13 GENERAL INFORMATION

Peace Brigades International is a public benefit entity.

In the United States of America, Peace Brigades International is a Charitable Organisation, 501(c)(3) of the Internal Revenue Code.

The entity's registered office in the United States is
717 N Main St. PO Box 1222, Walla Walla, WA 00362, United States of America

The entity's registered office in Belgium is
Village Partenaire, Rue Fernand Bernier 15, 1060 Brussels, Belgium